

Preparation of Records for Validation

1. From your vet you need:
 - a. Cattle Health Declaration (Food Safety) Annual
 - b. Extra label vet directions (Food Safety) Annual
 - c. Biosecurity Risk Assessment Questionnaire (Biosecurity) (once every 2 years)
2. From your equipment dealer you need:
 - a. Wash system analysis (record 14B) Annual
 - b. Cleaning and sanitizing chart (record 14) Annual
3. **Biosecurity: NEW September 2019**
 - a. Complete 4 SOPs
 - b. Put up biosecurity sign at main entrance, visible from main parking area
 - c. Complete the biosecurity risk assessment with the herd vet
 - d. Record Disease events including non-treatable such as abortion and lameness
4. **Traceability: 15 digit ear tag numbers required for all traceability records**
 - a. Locate (or obtain) your premise identification (PID) number. Put this number on the Blanket PID statement. Keep it visible with your traceability records.
 - b. Record all animal births and move ins.
 - c. Tag animals with approved tags within 7 days or before it leaves the farm, which ever occurs first
 - d. Record all move ins (date, 15-digit ear tags, PID of departure farm, truck/trailer license plate)
 - e. Record of cross reference for tag replacements
 - f. Dairy Trace reporting – available October 2020, a requirement for validations starting September 2021
5. **Animal Care**
 - a. Complete all Animal Care SOPs - **NEW DOWN COW SOP September 2019**
 - b. Animal Health Assessment records completed by Holstein Canada (once every two years). Comes in 2 separate emails. If you can't find them, contact Nancy to get a copy
 - i. Peer report
 - ii. Summary Sheet
 - c. Animal husbandry

Over...

6. Food Safety

- a. Wash system analysis
 - b. Extra label vet directions & cattle health declaration
 - c. Water test for bacteria
 - d. Treatment records –
 - i. include disease events or health event codes
 - ii. milk and meat withdrawal times and clear dates
 - iii. initials of person treating
 - iv. dehorning and vaccine treatments
 - v. all ages of animals
 - e. Bulk tank temperatures
 - f. Monthly equipment check – record 13
 - g. SOPs
 - h. Medicine and chemical list – record 9
 - i. Letter of guarantee
 - j. Corrective action plans – record 16
 - k. Deviation record (what went wrong and what did you do to fix it) – record 17
7. Review the modules in the self-evaluation questionnaire and/or integrated requirements document to review all proAction® requirements.
8. Organize records ahead of validator visit. Throw out old records and manuals. You need 12 months of rolling routine records. Traceability records must be kept for 5 years. Biosecurity risk assessment and HC health assessment are good for 2 years. Current manual is July 2019 version (coil bound). IT IS YOUR RESPONSIBILITY TO PROVIDE THE RECORDS AND INFORMATION.
9. Visit the DFNS website (www.dfns.ca) for SOP and record templates.
10. Contact provincial coordinator with any questions.

REQUIREMENT COMING FOR SEPTEMBER 2021:

Livestock traceability reporting to Dairy Trace

- Producers will be required to start reporting all traceability events by September 1, 2021 as part of their validation requirements.
 - o Tag activation (reporting births)
 - o Move in reporting
 - o Tag retirements (only if animal is being disposed of on farm)
- Contact Dairy Trace customer service to set your account at 1-866-55-TRACE or by email at info@DairyTrace.ca